

1 **16 NCAC 06C .0314 INITIAL PROFESSIONAL LICENSE: NOTIFICATION OF NON-COMPLIANCE AND**
2 **SUBMISSION OF EXAMINATION REQUIREMENTS**

3 (a) When the holder of an initial professional license is not in compliance with the requirements of G.S. 115C-
4 270.15, the Department of Public Instruction satisfies its statutory duty to notify the teacher of such deficiencies by
5 transmitting at least one communication to the teacher through either:

6 (1) electronic mail to the applicant's last known email address as reported to the Department's
7 Licensure Office; or

8 (2) regular mail to the applicant's last known physical address as reported to the Department's
9 Licensure Office.

10 The Department shall provide notification of noncompliance with first-year licensure examination requirements by
11 July 31 each year. A teacher's failure to receive actual notice of noncompliance shall not constitute grounds for an
12 extension of time to complete licensure examination requirements.

13 (b) Teachers seeking to convert an initial professional license to a continuing professional license shall submit
14 to the Department all documentation required to show compliance with the examination requirements.

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16 History Note: Authority G.S. 115C-270.15(d); 115C-270.15(e); N.C. Constitution, Article IX, s. 5;
17 Emergency Adoption eff. July 23, 2019, pursuant to S.L. 2019-71.
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